

**CITY OF BERKELEY
PERSONNEL BOARD MINUTES
DATE: November 4, 2019 TIME: 7:00 P.M.**

**Secretary: LaTanya Bellow, Human Resources Department
2180 Milvia Street, First Floor, Berkeley, CA 94704
(510) 981-6800 E-mail: LBellow@cityofberkeley.info**

I. Call to Order 7:02 p.m.

II. Roll Call

Members Present: Jenny Wenk (Chair), Sharon Kidd (Vice Chair), Darryl Bartlow, Mary Kay Lacey, Robert Dixon, Sam Frankel

Members Absent: Aviva Gilbert

Staff Present: LaTanya Bellow (Director of Human Resources); David White (Deputy City Manager); Melanie Popper (Employee Relations Manager); Wilhelmina Parker (Training Officer); Dana d'Angelo, Katherine Cabrera (Human Resources); Soli Alpert, Chris Naso, Angie Chen, Sandy Barnard, Molly Jones, Lorenzo Lewis (Mayor and City Council)

Public Attendance: Jose Martinez (SEIU 1021)

III. Public Comments None

ACTION ITEMS:

IV. Approval of Minutes of Meeting on October 7, 2019

Action: MSC: (Bartlow/Frankel) to approve the minutes of the meeting on October 7, 2019

Vote: Ayes: Wenk, Kidd, Bartlow, Lacey, Dixon, Frankel
 Noes: None
 Abstains: None
 Absent: Gilbert

V. Request for Extension of Temporary Office Specialist II

Action: MSC: (Lacey/Kidd) to approve the request for extension of Temporary Office Specialist II

Vote: Ayes: Wenk, Kidd, Bartlow, Lacey, Dixon, Frankel
 Noes: None
 Abstains: None
 Absent: Gilbert

VI. Recommendation to Approve Petition to Modify Unit to Accrete Legislative Aides

Action: Opened public hearing to modify unit to accrete Legislative Aides to continue on December 2nd, 2019

Vote: Ayes: Wenk, Kidd, Bartlow, Lacey, Dixon, Frankel

Noes: None
Abstains: None
Absent: Gilbert

INFORMATION ITEMS:

- VII. Update Regarding City of Berkeley Diversity, Equity & Inclusion (DEI) & Ethics Program – Updates from Training Officer – Discussion Only
- VIII. Director’s Report – Updated from HR Director – Discussion Only
- IX. Temporary Employee Report – Discussion Only
- X. Copies of Berkeley Matters - Discussion Only
- XI. New Agenda Items: Discussion of Items to be Placed on the Next Agenda – Discussion Only
 - a. Continue the public hearing to modify unit to accrete Legislative Aides

XII. Adjournment

Action: MSC: (Kidd/Dixon) to adjourn the meeting in honor of Anita Eblé at 8:19 p.m.

Vote: Ayes: Wenk, Kidd, Bartlow, Lacey, Dixon, Frankel
Noes: None
Abstains: None
Absent: Gilbert